

Approved at the July 26, 2019 PRC Meeting

Early Learning Coalition of Broward County Program Review Committee Meeting Minutes May 13, 2019 – 9:30 pm 6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

| Members in Attendance: | Cindy Arenebrg Seltzer, Chair; Richard Campillo, Khalil Zeinieh, Laurie Sallarulo, Renee |
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| | Podolsky, Dawn Liberta, Laurie Rich Levinson |

Members Absent:

| Staff in Attendance: | Renee Jaffe, CEO; Christine Klima, CAO; Howard Bakalar, CPO; Perry Borman, COO; |
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| | Allison Metsch, Director of Education and Quality; Keisha Dunn Pettis, Director of Family |
| | Services; Irene Ramos, Executive Assistant |

Others in Attendance: Jacob Jackson, General Counsel via phone; Lori Canning,

| ltem | Action/Discussion | Follow-up |
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| Welcome & Call to Order | Cindy Arenberg Seltzer, Chair called the meeting to order at 9:39 am. Self-introductions were made and a quorum was established. | |
| Regular Business: | | |
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| Approve the January 22, 2019 meeting minutes | A Motion was made by Dawn Liberta to approve the January 22, 2019 meeting minutes. Seconded by Richard Campillo. Unanimously approved | |
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| Special Needs Process | Several discussions have taken place about the process of serving special needs children and families. ELC staff presented an analyzed and a grafted out portion of the process. Prior to this particular process, a formal internal system was not in place to recognize the families in this realm. Now that the ELC has taken the operation internally, a system has been built and put in place to provide assistance to child care providers with special needs children by maximizing all our resources to ensure that the children and families receive the proper assistance by either referring them to our community partners or by supporting the child care centers. We want to make sure that we are addressing all the children and families in need. This program does not help identify special needs children with a special need. A transition plan from child care to kindergarten for children with plans/medical plans is needed. | |
| Updated CLASS Observation | ELC Education Staff offered and provided assistance in registering providers. One hundred forty three programs have been assessed so far. Only two providers were scored under a 3 and will be re assessed to determine how to provide a plan for them to bring them up to a qualifying score that they may pass CLASS assessment. There is a plan in place to complete all the assessments on time. Twenty centers have decided not to continue contractual school readiness programing. It is worth mentioning that these centers served five or less of school readiness children. | |
| Kindergarten Transition | Lori Canning, Broward County Public School representative spoke on the transition to kindergarten program. They continue to do initiatives to ready children and families make the transition to kindergarten. The question arises on how to coordinate and connect child care providers with their feeder elementary school to engage in joint professional development. A kindergarten ambassador will assist with those connections in all the areas needed between schools, family and feeder elementary | |

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| | schools as a pilot program. | |
| | The Committee Chair moved to approve the concept of the Broward County Schools Kindergarten Transition program with the direction that the specifics be brought to the Executive Committee for approval. Seconded by Dawn Liberta. Unanimously approved . In the future, the specifics for this program should be discussed at the Program Review Committee and presented to Executive for approval. | |
| | Laurie Rich Levinson abstained from voting on the start of the pilot program declaring a conflict of interest per ELC Bylaws. Laurie Rich Levinson holds the position of Broward school district superintendent. The pilot will be presented to the Board in June for approval and moved through to Broward County School Board for final approval before the pilot starts. | |
| Enrollment Update | There was a high no response rate. Weekly reminders are sent out to families and are given 20 days to response. Currently, there are 1499 children enrolled. On Friday there were another 200 invitations sent out. ELC staff continues to be proactive in efforts to enroll families. Staff will look at data to determine if an eligibility standard will be put in place. | |
| Child Care business Training | ELC staff is looking to conduct a procurement process for a child care business training organization which may be able to provide more options to the child care director and/or owner on running a child care center. The committee will continue to discuss this matter further and should address this subject at the next meeting. Staff will look at the landscaping of business' for training that are out there to include a statistical view point. The ELC's interest is to assist in providing child care services as well as improving the quality of child care within the community. | |
| Strategic Plan | Staff gave a recap of Pilar 2 training success focusing in on Fidelity with an approximate 1,300 child care provider professionals with simultaneous training at different locations. | |

| | Quality initiative will be starting now. | |
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| On the Horizon: | Due to time constrictions, Staff will present the connection of these programs to the strategic plan and will discuss in more detail and answer committee questions. | |
| FIU Research Grant | | |
| SmartCare | | |
| Barrington Irving and Parent Engagement | | |
| Parent University | | |
| New Business | Children's Services Council budget workshop will be held this Thursday 8:30a-4pm. | |
| Matters from the Chair | None | |
| Matters from the Committee | There was no discussion. | |
| Public Comment | There was no comment. | |
| Next Meeting Date | July 26, 2019 9:30am | |
| Adjourn | Laurie Sallarulo motioned to adjourn the meeting. The meeting adjourned at 11:29 am. | |

These minutes contain the action items of the Program Review Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.